

# Trellis Conference

Thursday 12th March 2015, 9.30 to 16.00

The Bield at Blackruthven

Blackruthven House, Perth PH1 1PY

## Booking Form

Get £10 discount on the entrance fee and support Trellis by becoming a member.

Follow this link <http://www.trellisScotland.org.uk/membership>

Name of Project/Organisation (if applicable)

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Address

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Postcode

Telephone/Mobile

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Email

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Please provide details for all attendees:

**Name**

**Position (If applicable)**

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**Do you consent to your contact details being circulated among attendees?** Yes  No

Trellis carries out short follow-up surveys after events in order to improve services. Can we contact you in 8-12 weeks' time to ask about your experience today? Yes  No

Publicise your project: ensure the contact details go into the Trellis directory by ticking this box

**Total** number of delegates attending @ £50.00 per person: .....

**Total** number of delegates attending at discount rate of £40.00 per person: .....

Discount applies to *paying* members of Trellis.

I confirm that my membership fees for Trellis (*tick box*) are up to date:

For details of how to pay see **Methods of Payment** section overleaf.

**Closing Date: Please return booking form and payment to Trellis by Thursday 26<sup>th</sup> February 2015**

**FREE Minibus Service** see our website <http://www.trellisScotland.org.uk/conferences>

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Lunch - dietary preferences

If you have any specific dietary needs, please state them here: \_\_\_\_\_

Additional needs

If you have any additional support needs please let us know and we will do our best to accommodate them.

Trellis 40 St John Street, Perth, PH1 5SP Phone 01738 624348 Email [info@trellisScotland.org.uk](mailto:info@trellisScotland.org.uk)

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## Booking Form

### Methods of Payment

Please note that bookings are only confirmed on receipt of payment. Payment must be received in full prior to the event. Invoices are payable upon receipt and should be paid prior to the conference.

Please return booking form and payment to Trellis by Friday 26th February 2015

Please state the **Total amount payable £** \_\_\_\_\_

● **Cheque enclosed made payable to 'Trellis'**

Yes

No

● **Electronic bank transfer payment (e.g. BACS, online banking)**

Yes

No

**Pay to** The Royal Bank of Scotland

Account name: Trellis - The Scottish Therapeutic Gardening Network

Account No. 10356047 Sort Code 83-47-00

● **Please invoice me/my organisation**

Yes

No

Invoice address, if different from mailing address:

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Postcode

Telephone no.

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## Travel & Accommodation

We may be able to offer limited assistance with travel costs. If the cost of attending/travelling would prevent you or members of your project attending the Conference, a bursary may be available. Please contact us for more information. Information about how to travel to the venue will be sent with your confirmation.

Please let us know if you need help finding suitable accommodation.

If you would like to organise car sharing please try Facebook or Twitter to contact other delegates.

### Booking Terms & Conditions

- Bookings are only confirmed on receipt of payment.
- Payment must be received **in full** prior to the event (26<sup>th</sup> February 2015 at the latest).
- Invoices are payable upon receipt and should be paid prior to the conference.
- The booking form constitutes a legally binding agreement
- Delegate substitutions will be accepted if notified in writing before the event.
- No refunds can be made after 26<sup>th</sup> February 2015.
- Cancellations made prior to 26<sup>th</sup> February 2015 (confirmed in writing/by email) will be liable for an administration charge of 20% of the relevant delegate fee.
- Bookings made less than 14 days prior to the event are non-refundable.

It may be necessary, for reasons beyond our control, to alter the content and timing of the programme, the advertised speakers or the venue.

Highlights of the conference might be captured on video or by a photographer and it is possible that you will be included in images of the day. By submitting your application form you are giving Trellis the right to use your image in all publicity materials.